

# Apply for a planning permit

## Before you start



Department  
of Transport  
and Planning

### Are you in the right place?

Only applications where the [Minister for Planning is the responsible authority](#) are to be lodged through this portal.

Check the schedule to Clause 72.01 of your [local planning scheme](#) to see which responsible authority issues planning permits for your location.

### You will need these documents to submit this application:

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal.
- If applicable, a current Metropolitan planning Levy certificate.

Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.

This application will automatically save as you enter information.

## Contact details

### Applicant details

Is the applicant a person or organisation?	Organisation
Organisation name	Mountain Planning
Business phone number	0418573696
Email	lizd@mountainplanning.com
Address type	

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### Owner details

**The owner is the applicant** No

**Is the owner a person or organisation?** Organisation

**Organisation name** The Crown

**Business phone number** 0418573696

**Email** lizd@mountainplanning.com

**Address type**

## Preferred Contact

**First name** Eliza

**Last name** Davison

**Mobile**

**Work phone**

**Organisation** Mountain Planning

**Job title**

**Email** lizd@mountainplanning.com

**Address type**

## Pre-application meeting details

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**Have you submitted a pre-application meeting request already for this site?** No

## Land details

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**Planning scheme** Alpine Resorts

## Location

**Location type** Street address

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## Street address

Unit type

Level number

Site or building name

Street number 4

Street name Schuss Street

Suburb Falls Creek

Postcode 3699

State VIC

## Application details

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**Describe your proposal** Variation to a liquor licence (extension to the area in which liquor is to be consumed)

**Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?** No

**What is the application trigger?** Other

**Please specify the provision or clause the application is required under (if known)?** Clause 52.27 for the sale and consumption of liquor

**Please select the application category** Liquor License

**Enter the estimated cost of any development for which the permit is required** \$0.00

**What is the current land use?** Food and drink premises  
Residential / Accommodation

**Describe how the land is used and developed now** Mixed use development with residential and commercial facilities

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Does this application look to change or extend the use of this land? No

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope? No

## Additional details

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Does this application involve the creation or removal of dwellings? No

Does the application involve native vegetation removal? No

Does this application involve the creation or removal of lots? No

Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)? No

## Supporting documents

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The following supporting documents must be submitted with this application, preferably in PDF or Word format

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).

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## Supporting documents

bradbury-apartment-4-schuss-street-falls-creek-3699-crown-dealings-on-folio.pdf  
LCV Letter.pdf  
OrysFallsCreek\_TownPlanningReport.pdf  
bradbury-apartment-4-schuss-street-falls-creek-3699-copy-of-crown-diagram-plan-cd033619a.pdf  
bradbury-apartment-4-schuss-street-falls-creek-3699-crown-folio-statement.pdf  
bradbury-apartment-4-schuss-street-falls-creek-3699-crown-instrument-inst-aw916212q-crown-change-land-admin.pdf  
  
OrysFallsCreek\_PlanningPemitApplicationBINDER.pdf  
Orys new redline Proposed.pdf  
Redline Orys Current.pdf  
Smythy Letter of Support.pdf

## 3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact [visualisation@delwp.vic.gov.au](mailto:visualisation@delwp.vic.gov.au) for assistance.

## 3D digital model

## Fees and payment

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### [View planning and subdivision fees](#)

#### Fee

Fee type	Other
Regulation	18
Fee amount	\$349.80

#### Fee description

Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council

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The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

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**Total amount to pay** \$349.80  
**Payment method** EFT  
**BSB** 033-875  
**Account and reference number** 170074971

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**EFT confirmation** I confirm that the fee has been paid via EFT

## Submit

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**Applicant declaration** I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

### Privacy statement

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development approvals](#)

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