

Apply for a planning permit

Before you start



Department
of Transport
and Planning

- You will need these documents to submit this application:
 - A full, current copy of title information for each individual parcel of land forming the subject site.
 - A plan of existing conditions.
 - Plans showing the layout and details of the proposal.
 - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
 - If required, a description of the likely effect of the proposal.
 - If applicable, a current Metropolitan planning Levy certificate.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?	Person
First name	Shaun
Last name	O'Connell
Mobile	
Work phone	
Organisation	
Job title	
Email	so@hamiltonmarino.com.au
Address type	

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Owner details

The owner is the applicant	Yes
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Preferred Contact

The preferred contact is the applicant (the applicant must be a person) No

First name Maya
Last name Rychner

Mobile

Work phone

Organisation

Job title

Email mrychner@biosis.com.au

Address type

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Pre-application meeting details

Have you submitted a pre-application meeting request already for this site? No

Land details

Planning scheme Alpine Resorts

Location

Location type Crown allotment

Crown allotment

Allotment 2032

Section

Portion

Parish/Township name Changue East

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Application details

Describe your proposal	Biosis Pty Ltd (Biosis) has been engaged by Shaun O'Connell, Matt Green & William Du (the 'applicants') to prepare this report in support of a planning application to amend planning permit 201529926-8 (existing planning permit or planning permit) under Section 72 of the Planning and Environment Act 1987 (PE Act). Planning permit 201529926-8 relates to a larger tract of land referred to as 'White Horse Village' comprising Crown Allotment 2017 and Crown Allotment 2031 (Parcel D), Crown Allotment 2032 (Parcel B), Part of Crown Allotment 2033 (Parcel A) (White Horse Village) and Crown Allotments 2034 and 2035 (leased) and Crown Allotments 2020 and 2036 (unleased) White Horse Road, Mt Buller (White Horse Village or permit land). This application is made in relation to a part of the permit land, being the sub-lease boundaries of Cabin 1, Cabin 3 and Cabin 5 within White Horse Village (the site).
Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?	No
What is the application trigger?	Other
Please specify the provision or clause the application is required under (if known)?	Clause 37.02-02 (CDZ1), Clause 43.02-2 (DDO1-A1), Clause 44.01-2 (EMO1) and Clause 44.06 (BMO1)
Please select the application category	Alterations to a building structure or dwelling Other buildings and works (including septic tanks, dams, earthworks)
Enter the estimated cost of any development for which the permit is required	\$950000.00
What is the current land use?	Residential / Accommodation
Describe how the land is used and developed now	The site is located in Parcel B of White Horse Village, Mount Buller. The site is currently occupied by the existing cabins (Cabin 1, 3 & 5) and has been subject to previous disturbance in accordance with the permit and endorsed plans (i.e. vegetation removal, earthworks, construction of the existing Cabins and rehabilitation of adjacent land).
Does this application look to change or extend the use of this land?	No

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Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant,

No

section 173 agreement or other obligation such as an easement or building envelope?

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Additional details

Does this application involve the creation or removal of dwellings?

No

Does the application involve native vegetation removal?

No

Does this application involve the creation or removal of lots?

No

Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)?

Yes

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Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).

Supporting documents

Att 1 - Notification to the Landowner.pdf
Att 2 - Plan Of Crown Allotment.pdf
Att 3- Revised Architectural Plans.pdf
Att 4 - Endorsed SEMP December 2020.pdf
Att 5 - Letter of advice - Geotechnical Assessment.pdf
Att 6 - Endorsed BMP (Parcel B and D).pdf
39905.Cabin.1.3.5.Parcel.B.PAR.FIN01.20240228.pdf

3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@delwp.vic.gov.au for assistance.

3D digital model

Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type	Applications to amend permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)
Class	11
Fee amount	\$1232.30
Fee description	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit* if the estimated cost of the additional development to be permitted by the amendment is \$100,000 or less.
The total amount is calculated as the highest fee plus 50% of the remainder of the fees.	
Total amount to pay	\$1232.30
Payment method	EFT
BSB	033-875
Account and reference number	170071551
EFT confirmation	I confirm that the fee has been paid via EFT

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Submit

Applicant declaration I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

Privacy statement

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development approvals](#)

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