



If you need help to complete this form, read MORE INFORMATION at the end of this form.

-  The City of Greater Geelong is committed to protecting your privacy. Our privacy policy is available on our website and at our Customer Service Centres.
-  The personal information requested on this form is being collected by the City of Greater Geelong for the purpose of assessing planning permit applications, parts of which are set out in the *Planning and Environment Act 1987*.

The personal information will be used for the following purposes:

- Correspond with you about your permit application.
- If necessary, notify affected parties who may wish to inspect your application so that they can respond - this may be a notice onsite, a notice online, a notice in the newspaper and/or by post.
- Or for any other directly related or reasonably related purposes.

The information you provide will be made available:

- Online on the City's website ([geelongaustralia.com.au](http://geelongaustralia.com.au)) during the public notice period of the application.
- On the City's permit register.
- To any person who may wish to inspect your application until the application process is concluded, including any review at the Victorian Civil and Administrative Tribunal.
- To the relevant officers within the City and other pertinent Government agencies directly involved in the planning process.
- To persons accessing information in accordance with the *Public Records Act 1973*, *Planning and Environment Act 1987* or the *Freedom of Information Act 1982*.

Your personal information will not be disclosed on the City of Greater Geelong's website without your consent except in accordance with the *Planning and Environment Act 1987*. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to the City of Greater Geelong, please contact the Planning Department on 5272 4456 or via email [statplanning@geelongcity.vic.gov.au](mailto:statplanning@geelongcity.vic.gov.au) or [privacy@geelongcity.vic.gov.au](mailto:privacy@geelongcity.vic.gov.au)

 Questions marked with an asterisk (\*) must be completed, including all required signatures.

 If the space provided on the form is insufficient, please attach a separate sheet.

## The Land


Address of the land. Complete the street address and one of the formal land descriptions.

**Street Address \***

Unit No.:	Street No.: 127-143	Street Name: Bacchus Marsh Road
Suburb/Locality: Corio		Postcode: 3214

**Formal Land Description \***


Complete either A or B.


 This information can be found on the certificate of title.


If this application relates to more than one address, please attach a separate sheet setting out any additional property details.

A	Lot No.: 171	<input type="radio"/> Lodged Plan	<input checked="" type="radio"/> Title Plan	<input type="radio"/> Plan of Subdivision	No.: LP091706
<b>OR</b>					
B	Crown Allotment No.:	Section No.:			
Parish/Township Name:					


## The Proposal

 You must give full details of your proposal and attach the information required to assess the application. Insufficient or unclear information will delay your application.

 **For what use, development or other matter do you require a permit? \***

<p>New Administration Building Display of school name identification signage on building</p> <p style="text-align: center; font-size: 2em; color: red; font-weight: bold;">ADVERTISED PLAN</p>	<p> Provide additional information about the proposal, including plans and elevations; any information required by the planning scheme, requested by Council, or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.</p>
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 **Estimated cost of any development for which the permit is required \***

Cost \$3201600	 You may be required to verify this estimate. Insert '0' if no development is proposed.
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## Existing Conditions i

### Describe how the land is used and developed now \*

For example, vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

Primary School facilities & open play space.

ADVERTISED  
PLAN

Provide a plan of the existing conditions. Photos are also helpful.

## Title Information i

### Encumbrances on title \*

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?

- Yes (If 'yes' contact Council for advice on how to proceed before continuing with this application)
- No
- Not applicable (no such encumbrance applies).

Provide a full, current copy of the title for each individual parcel of land forming the subject site. The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.

## Applicant and Contact Details i

Provide details of the applicant, contact and the owner of the land.

### Applicant \*

The person who wants the permit.

Name		
Title: Mr	First Name: Frank	Surname: DAndrea
Organisation (if applicable): Minx Architecture PTY LTD		
Postal Address		If it is a P.O. Box, enter the details here
Unit No.: 7a	St. No.: 91	St. Name: Moreland Street
Suburb/Locality: Footscray	State: VIC	Postcode: 3011

Note: The consent relates to personal information to be available on the City's website. Business information is public information therefore consent is not required.

As the applicant, I give my consent for my personal name, contact details and signature to be made available on the City's website for the purposes of the *Planning and Environment Act 1987* and may only be used for those purposes.  Yes  No

Signature:	Date: 06/02/2024
day / month / year	

### Contact \*

Where the preferred contact person for the application is different from the applicant, provide the details of that person OR  
Same as Applicant

<b>Contact person's details *</b>		
Name		
Title:	First Name:	Surname:
Organisation (if applicable):		
Postal Address		If it is a P.O. Box, enter the details here
Unit No.:	St. No.:	St. Name:
Suburb/Locality:	State:	Postcode:

Note: The consent relates to personal information to be available on the City's website. Business information is public information therefore consent is not required.

As the contact, I give my consent for my personal name, contact details and signature to be made available on the City's website for the purposes of the *Planning and Environment Act 1987* and may only be used for those purposes.  Yes  No

Signature: (Required)	Date:
day / month / year	



## Applicant/Contact Details i

Please provide at least one contact phone number and an email address \*

Business Phone: (03)96467000	Mobile Phone:
Email: fdandrea@minxarchitecture.com.au	

## Owner Details i

### Owner \*

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation

OR

Same as Applicant:

**Owner's details**

Name

Title:	First Name:	Surname:
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Organisation (if applicable): Roman Catholic Trust Corporation for the Diocese of Melbourne

Postal Address If it is a P.O. Box, enter the details here

Unit No.:	St. No.: 383	St. Name: Albert Street
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Suburb/Locality: East Melbourne	State: VIC	Postcode: 3002
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Owner's Signature:  
(Optional)

Date:

day / month / year

# ADVERTISED PLAN




## Declaration

This form must be signed by the applicant \*



Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signature: 

Date: 06/02/2024

day / month / year

## Need help with the Application?

General information about the planning process is available at [planning.vic.gov.au](http://planning.vic.gov.au)

Contact Council's planning department to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.

Has there been a pre-application meeting with a council planning officer?

No  Yes


If 'Yes', with whom?

Date:

day / month / year

## Checklist

Have you: \*

- Filled in the form completely?
- Paid or included the application fee?
-  Provided all necessary supporting information and documents?
  - A full, current copy of title information for each individual parcel of land forming the subject site.
  - A plan of existing conditions.
  - Plans showing the layout and details of the proposal.
  - Any information required by the planning scheme, requested by council or outlined in a council planning permit checklist.
  - If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
  - If your application includes any personal information (name, phone numbers, email addresses, signature) we ask that a [Personal Information Consent form](#) be completed and submitted (if they are not the applicant/contact) with your application, or that you remove or redact the personal information from your application documents.
- Completed the relevant council planning permit checklist?
- Signed declaration above?

Most applications require a fee to be paid. Contact Council to determine the appropriate fee or click [Planning Fees Online](#) to view the fees via the Council website.

## Lodgement

Lodge the completed and signed form, the fee and all documents with:

City of Greater Geelong  
PO Box 104  
Geelong VIC 3220

Wurriki Nyal  
137-149 Mercer Street  
Geelong VIC 3220

[statplanning@geelongcity.vic.gov.au](mailto:statplanning@geelongcity.vic.gov.au)

**Contact information:**  
Phone: (03) 5272 4456

Deliver application in person, by post or by electronic lodgement.