

# Apply for a planning permit

## Before you start



Department  
of Transport  
and Planning

- You will need these documents to submit this application:
  - A full, current copy of title information for each individual parcel of land forming the subject site.
  - A plan of existing conditions.
  - Plans showing the layout and details of the proposal.
  - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
  - If required, a description of the likely effect of the proposal.
  - If applicable, a current Metropolitan planning Levy certificate.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

## Contact details

### Applicant details

Is the applicant a person or organisation?	Person
First name	Brooke
Last name	Starbuck
Mobile	
Work phone	
Organisation	
Job title	
Email	starby@bigpond.net.au
Address type	

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### Owner details

The owner is the applicant	No
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<b>Is the owner a person or organisation?</b>	Organisation
<b>Organisation name</b>	Department of Energy, Environment and Climate Action
<b>Business phone number</b>	13 61 86
<b>Email</b>	P&A.north@delwp.vic.gov.au
<b>Address type</b>	Street address
<b>Street address</b>	
<b>Unit type</b>	
<b>Level number</b>	
<b>Site or building name</b>	
<b>Street number</b>	8
<b>Street name</b>	Nicholson Street
<b>Suburb</b>	East Melbourne
<b>Postcode</b>	3002
<b>State</b>	VIC

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## Preferred Contact

The preferred contact is the applicant (the applicant must be a person) No

<b>First name</b>	Siobhan
<b>Last name</b>	Heenan
<b>Mobile</b>	0438409726
<b>Work phone</b>	0438409726
<b>Organisation</b>	Biosis Pty Ltd

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**Job title** Graduate Environmental Planner

**Email** sheenan@biosis.com.au

**Address type** Street address

**Street address**

**Unit type**

**Level number**

**Site or building name**

**Street number** 38

**Street name** Bertie Street

**Suburb** Port Melbourne

**Postcode** 3207

**State** VIC

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## Pre-application meeting details

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**Have you submitted a pre-application meeting request already for this site?** No

## Land details

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**Planning scheme** Alpine Resorts

### Location

**Location type** Crown allotment

### Crown allotment

**Allotment** 2032

**Section**

**Portion**

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## Application details

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### Describe your proposal

This planning application seeks to amend the planning permit 201529926-8 (existing planning permit or planning permit) under Section 72 of the Planning and Environment Act 1987 (PE Act). Planning permit 201529926-8 relates to a larger tract of land referred to as 'White Horse Village' comprising Crown Allotment 2017 and Crown Allotment 2031 (Parcel D), Crown Allotment 2032 (Parcel B), Part of Crown Allotment 2033 (Parcel A) (White Horse Village) and Crown Allotments 2034 and 2035 (leased) and Crown Allotments 2020 and 2036 (unleased) White Horse Road, Mt Buller (White Horse Village or permit land). This application is made in relation to a part of the permit land, being the sub-lease area of Cabin 8 within Parcel B of White Horse Village (the 'site'). This Section 72 amendment application seeks to amend the endorsed architectural plans under Planning Permit 201529926-8 to include an additional storey and make changes to the floor layout associated with the site (the 'proposal'). No changes are proposed to the planning permit preamble or conditions.

### Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?

No

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### What is the application trigger?

Other

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### Please specify the provision or clause the application is required under (if known)?

Clause 37.02-2 (EMO1); Clause 43.02-2 (DDO1-A1); Clause 44.01-2 (EMO1); Clause 44.06 (BMO1)

### Please select the application category

Alterations to a building structure or dwelling  
Other buildings and works (including septic tanks, dams, earthworks)

### Enter the estimated cost of any development for which the permit is required

\$500000.00

### What is the current land use?

Residential / Accommodation

### Describe how the land is used and developed now

The site is currently used for Residential / Accommodation. Since the time of the original application, the whole of White Horse Village has been under construction in accordance with the existing planning permit (i.e. vegetation removal, construction and works with Chalets, Cabins and White Horse Road). Some sub-lease areas within White Horse Village are currently vacant however construction is expected to be completed in accordance with the existing permit.

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No

Does this application look to change or extend the use of this land?

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Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope? No

### Additional details

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Does this application involve the creation or removal of dwellings? No

Does the application involve native vegetation removal? No

Does this application involve the creation or removal of lots? No

Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)? No

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### Supporting documents

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The following supporting documents must be submitted with this application, preferably in PDF or Word format

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).

#### Supporting documents

Att 5 - Geotechnical Advice.pdf  
Att 3 - Revised Architectural plans.pdf  
Att 4 - Endorsed Plans-SEMP.pdf  
Att 2 - Plan Of Crown Allotment.pdf  
Att 6 - Endorsed BMP (Parcel B and D).pdf  
Att 1 - Notification to the land owner.pdf  
Planning Report.pdf

### 3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact [visualisation@delwp.vic.gov.au](mailto:visualisation@delwp.vic.gov.au) for assistance.

### 3D digital model

## Fees and payment

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[View planning and subdivision fees](#)

### Fee

Fee type	Application to amend or vary a class 12, class 13, class 14, class 15 or class 16 permit under section 72 of the Planning and Environment Act 1987 (Regulation 11)
Class	12
Fee amount	\$1661.60
Fee description	Amendment to a class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of any additional development to be permitted by the amendment is more than \$100,000 but not more than \$1,000,000

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The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay	\$1661.60
Payment method	EFT
BSB	033-875
Account and reference number	170071661
EFT confirmation	I confirm that the fee has been paid via EFT

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## Submit

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**Applicant declaration**

I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

**Privacy statement**

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development approvals](#)

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