

Apply to amend a planning permit (Section 72 amendment)



Department
of Transport
and Planning

Before you start

- You will need these documents to submit this application:
 - A full, current copy of title information for each individual parcel of land forming the subject site.
 - A plan of existing conditions.
 - Plans showing the layout and details of the proposal.
 - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
 - If required, a description of the likely effect of the proposal.
 - If applicable, a current Metropolitan planning Levy certificate.
 - Written description of the changes.
 - Plans that clearly highlight the details of the changes.
 - Any relevant background documents.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?

Person

First name

Martin

Last name

Ansell

Mobile

Work phone

Organisation

Job title

Email

martin.ansell@groset.com.au

Address type

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Owner details

The owner is the applicant Yes

Preferred Contact

The preferred contact is the applicant (the applicant must be a person) No

First name Luciano

Last name Solomon

Mobile +61 408 167 286

Work phone +61 408 167 286

Organisation Biosis Pty Ltd

Job title Environmental Planner

Email Luciano.Solomon@biosis.com.au

Address type Street address

Street address

Unit type Other

Unit number

Level number

Site or building name

Street number 38

Street name Bertie Street

Suburb Port Melbourne

Postcode 3207

State VIC

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Pre-application meeting details

Have you submitted a pre-application meeting request already for this site?

No

Land details

Planning scheme

Alpine Resorts

At least one location must be provided to submit this form. Options for defining locations are described below:

- **Auto-populate using land titles:** Street addresses are extracted from uploaded land titles (lot on plan and crown allotments are not supported by this feature).
- **Map interface:** Specify up to 300 properties and parcels using search, select and/or a GIS shapefile.
- **Manual entry:** Use this when other methods fail. Locations are accepted as entered and are not system validated.

Upload and scan land titles to automatically populate street addresses

1. Upload documents

Att 2 - Plan Of Crown Allotment.pdf

2. Scan uploaded documents

- Detected street addresses will be added to the list below.
- You must check and confirm address details are correct.
- Documents are only scanned once. If additional documents are uploaded after a scan, only new documents will be scanned.
- Scanning of documents can take a few minutes to process. You will be unable to edit your application until this process has completed.

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Scan results

1 of 1 files could not be scanned

Location could not be detected in the following files:

- Att 2 - Plan Of Crown Allotment.pdf

You may delete the file and try again, or enter the location details below

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Manual location details

It is strongly recommended that you use the map to search and select locations for land related to this request. Manually entering or editing locations could cause delays in your request processing if that location cannot be found.

Amendment details

Is this application related to a completed application already lodged in Permits Online? Yes

Related application 201529926-16

Related application type Application for planning permit (including VicSmart)

Error: Related application number or type, or both, are invalid. Please review and update.

This application seeks to amend: Plans endorsed under the permit

Describe the details of proposed changes The proposal seeks to amend the endorsed architectural plans under planning permit 201529926-16 to add an additional Cabin to Parcel B, Lot 7. The proposal does not include native vegetation removal and remains in accordance with the existing permit.

Is this application a combined S96A application (i.e. a combined amendment and planning permit application)? No

Enter the estimated cost of the proposed amended development \$600,000

Cost of the permitted development \$0

Cost difference \$600,000

What is the current land use? Residential / Accommodation

Have the conditions of the land changed since the time of the original application? No

Does this application look to change or extend the use of this land? Yes

What is the proposed land use? Residential / Accommodation

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope? No

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Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)?

No

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Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format.

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).
- Written description of the changes.
- Plans that clearly highlight the details of the changes.
- Any relevant background documents.

Supporting documents

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Att 5 Geotechnical Assessment.pdf
43808.Cabin 7A Parcel B.PAR.FIN01.20260415.pdf
Att 2 - Plan Of Crown Allotment.pdf
Att 4 - Endorsed SEMP.pdf
Att 3 - Architectural drawing package.pdf
Att 6 - Updated Bushfire Mangament Plan.pdf

3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@transport.vic.gov.au for assistance.

3D digital model

Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type	Applications to amend permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)
Class	12
Fee amount	\$1,756.60
Fee description	Amendment to a class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of any additional development to be permitted by the amendment is more than \$100,000 but not more than \$1,000,000

The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay \$1,756.60

Payment method EFT

BSB 033-875

Account and reference number 170129281

EFT confirmation

Submit

Applicant declaration

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I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

Privacy statement

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded

- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development assessment](#)

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