

Apply to amend a planning permit (Section 72 amendment)



Department
of Transport
and Planning

Before you start

- You will need these documents to submit this application:
 - A full, current copy of title information for each individual parcel of land forming the subject site.
 - A plan of existing conditions.
 - Plans showing the layout and details of the proposal.
 - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
 - If required, a description of the likely effect of the proposal.
 - If applicable, a current Metropolitan planning Levy certificate.
 - Written description of the changes.
 - Plans that clearly highlight the details of the changes.
 - Any relevant background documents.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?	Organisation
Organisation name	Pared Victoria Ltd c/- KLM Spatial
Business phone number	03 9794 1600
Email	Manager@klms.com.au
Address type	Street address
Street address	
Unit type	
Unit number	
Level number	4

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Site or building name

Street number 31

Street name Dalmore Drive

Suburb Scoresby

Postcode 3179

State VIC

Owner details

The owner is the applicant No

Is the owner a person or organisation? Organisation

Organisation name Pared Victoria Ltd

Business phone number 03 9794 1600

Email Manager@klms.com.au

Address type Street address

Street address

Unit type

Unit number

Level number

Site or building name

Street number 20

Street name A'Beckett Road

Suburb Narre Warren North

Postcode 3804

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State VIC

Preferred Contact

First name Jessica
Last name Carlile
Mobile
Work phone 03 9794 1600
Organisation KLM Spatial
Job title Principal Town Planner
Email Manager@klms.com.au
Address type Street address

Street address

Unit type

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Unit number

Level number 4

Site or building name

Street number 31

Street name Dalmore Drive

Suburb Scoresby

Postcode 3179

State VIC

Pre-application meeting details

Have you submitted a pre-application meeting request already for this site? No

Land details

Planning scheme Casey

At least one location must be provided to submit this application. Options for defining locations are described below:

- **Auto-populate using land titles:** Street addresses are extracted from uploaded land titles (lot on plan and crown allotments are not supported by this feature).
- **Map interface:** Specify up to 300 properties and parcels using search, select and/or a GIS shapefile.
- **Manual entry:** Use this when other methods fail. Locations are accepted as entered and are not system validated.

Upload and scan land titles to automatically populate street addresses

1. Upload documents

2. Scan uploaded documents

- Detected street addresses will be added to the list below.
- You must check and confirm address details are correct.
- Documents are only scanned once. If additional documents are uploaded after a scan, only new documents will be scanned.
- Scanning of documents can take a few minutes to process. You will be unable to edit your application until this process has completed.

Scan results

Manual location details

It is strongly recommended that you use the map to search and select locations for land related to this application. Manually entering or editing locations could cause delays in your application processing if that location cannot be found.

Amendment details

Is this application related to a completed application already lodged in Permits Online? Yes

Related application PA2302660

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Related application type	Application to amend planning permit (including VicSmart)
Application name	PA2302660 19-23 HORSWOOD ROAD NARRE WARREN NORTH VIC 3804-APPLICATION FOR PLANNING PERMIT
This application seeks to amend:	Current conditions of the permit Plans endorsed under the permit Other documents endorsed under the permit
Describe the details of proposed changes	See attached letter.
Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?	No
Enter the estimated cost of the proposed amended development	\$0.00
Cost of the permitted development	\$0.00
Cost difference	\$0.00
What is the current land use?	Education Centre
Have the conditions of the land changed since the time of the original application?	Yes
Describe how the land is used and developed now	Temporary class room and associated structures with the school have been constructed.
Does this application look to change or extend the use of this land?	No
Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?	No
Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)?	No

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Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format.

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).
- Written description of the changes.
- Plans that clearly highlight the details of the changes.
- Any relevant background documents.

Supporting documents

_ 2025.10.01 Letter to DTP.pdf
1. Traffic Letter of Support, prepared by Traffix Group dated 25 September 2025.pdf
4. Staging Plan Sept 2025.pdf
3. Current Title V_8303 F_787.pdf
2. Traffic and Parking Management Plan prepared by Traffix Group dated September 2025.pdf

3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@transport.vic.gov.au for assistance.

3D digital model

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Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type

Applications to amend permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)

Class	2
Fee amount	\$1496.10
Fee description	Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.

The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay	\$1496.10
Payment method	EFT
BSB	033-875
Account and reference number	170117501
EFT confirmation	I confirm that the fee has been paid via EFT

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Submit

Applicant declaration I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

Privacy statement

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process

- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development assessment](#)

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