

PLANNING PERMIT

Permit No.:	PA2302511
Planning Scheme:	Greater Geelong Planning Scheme
Responsible Authority:	Minister for Planning
ADDRESS OF THE LAND:	81 Myers Street, Geelong Lots 1 and 2 on Title Plan 580025G, Vol 10159 Fol 019

THE PERMIT ALLOWS:

Planning scheme clause No.	Description of what is allowed
37.08-5	Construct a building or construct or carry out works
43.01-1	Demolish or remove building, construct or carry out works
52.06-3	Reduce the number of car parking spaces

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

Amended Plans

1. Before the development starts, including demolition, bulk excavation, site preparation, soil removal and site remediation, amended plans to the satisfaction of the Responsible Authority must be submitted to and be approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and be submitted in a digital pdf form. The plans must generally be in accordance with the plans prepared by theOCD Architects dated May 2024 but modified to show the following:
 - a) A rooftop PV system.
 - b) Any EV charging facilities.
 - c) The rainwater tank size and location.
 - d) Any changes required by the following conditions specified below:
 - i. Heritage Facade Retention condition.
 - ii. Façade Strategy condition.
 - iii. Public Realm Art Plan condition.
 - iv. Wind Assessment condition.
 - v. Car Parking, Access and Bicycle Facility condition.
 - vi. Waste Management Plan condition.

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- vii. Sustainable Management Plan condition.

Layout Not Altered

2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

Compliance with documents approved under this permit

3. At all times what the permit allows must be carried out in accordance with the requirements of any document approved under this permit to the satisfaction of the Responsible Authority.

Commencement

4. This permit will operate from the issued date of this permit.

Demolition Plan

5. Before the development starts, a detailed Demolition Plan must be submitted to and approved by the City of Greater Geelong. This plan must show the extent of demolition of existing buildings and works, the staging of demolition, if any, and how the balance of the site will be maintained until it is to be developed. This Demolition Management Plan is to consider the following, as applicable:
- a) The proposed methods of demolition and how retained buildings and works will be protected,
 - b) Operating hours, noise and vibration controls.
 - c) Hoardings and site security.
 - d) Air and dust management.
 - e) Stormwater and sediment control.
 - f) Waste and material reuse.
 - g) Traffic management.
 - h) Public safety, amenity and site security.
6. The Demolition Plan endorsed under this permit must not be altered without the written consent of the City of Greater Geelong.
7. Demolition must not commence unless the Responsible Authority is satisfied that the permit holder has made substantial progress towards obtaining the necessary building permits for the development of the land generally in accordance with the development proposed under this permit and the permit holder has entered into a bona fide contract for the construction of the development or otherwise as agreed with the Responsible Authority.

Heritage Facade Retention

8. Before the development starts, including demolition, a report prepared by a suitably qualified Structural Engineer, or equivalent, must be submitted to the City of Greater Geelong and a copy provided to the Responsible Authority, demonstrating:
- a) the means by which the retained portions of building will be supported during demolition and construction works to ensure their retention.
 - b) The method of removal of the rendered finish to the rear wall, confirming that it will not damage the brickwork.
 - c) Documentation on the replacement slate and that it matches the existing slate in profile, texture and colours.
 - d) An annotation on the plan that the new render to the hotel walls matches the original in strength (composition, mix and vapour permeability).

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- e) The replacement double hung twelve paned windows and the replacement highlight window above the corner door opening documented and annotated on the plans as being of timber construction.
- f) All proposed colours for the exterior of the hotel (including proprietary brands) are documented. all to the satisfaction of the City of Greater Geelong.

9. The recommendations contained within this report must be implemented at no cost to City of Greater Geelong or the Responsible Authority and be to the satisfaction of the City of Greater Geelong.

Façade Strategy & Materials and Finishes

10. Before the development starts, including demolition, excavation, piling and site preparation works a Façade Strategy must be submitted to and approved by the by the Responsible Authority. The Façade Strategy must be generally in accordance with the plans prepared by theOCD Architects dated May 2024 plans and the Design Revisions Report prepared by theOCD dated June 2024 and include:
- a) A concise description by the architect of the building design concept and how the façade works to achieve this.
 - b) A schedule of material, finishes and details, including but not limited to the colour, type of materials (and quality), construction and appearance. The strategy must illustrate the legibility of the proposal from short and distant views, including the extent of facade pattern, level of colours and the ability to provide richness, saturation and depth. This can be provided through montages from various vantage points and/or a built model. The facade strategy must be submitted to and be to the satisfaction of the Responsible Authority and when approved will form part of the endorsed plans.
 - c) A sample board including a colour rendered and annotated plan /elevation that illustrates the location and details of all external materials and finishes must be submitted to and be to the satisfaction of the Responsible Authority and when approved will form part of the endorsed plans. All finishes and surfaces of all external buildings and works, including materials and colours must be in conformity with the approved schedule to the satisfaction of the Responsible Authority.
 - d) Elevation details generally at a scale of 1:50, or other suitable scale agreed to by the Responsible Authority, illustrating typical building details, entries and doors, utilities, and any special features which are important to the building's presentation.
 - e) Cross sections or other method of demonstrating the façade systems, including fixing details indicating junctions between materials and significant changes in form and/or material.
 - f) Information about how the façade will be accessed, maintained and cleaned.
 - g) Example prototypes and/or precedents that demonstrate the intended design outcome as indicated on plans and perspective images, to produce a high-quality built form outcome in accordance with the design concept.

Reflectivity

11. Before the development starts, including demolition, excavation, piling and site preparation works (or as otherwise agreed in writing with the Responsible Authority), a reflectivity assessment of external materials must be submitted to and be to the satisfaction of the Responsible Authority. The reflectivity assessment must consider and make recommendations where applicable to ensure no undue impacts.
12. Except with the consent of the Responsible Authority, all external facade materials and finishes must be of a type that does not reflect more than 20% of visible light when measured at an angle of incidence normal to the surface of the facade.

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3D Model

13. Before the development starts, including demolition, excavation, piling and site preparation works (or as otherwise agreed with the Responsible Authority), a 3D digital model of the development and its immediate surrounds must be submitted to and approved by the Responsible Authority. The 3D model must be in accordance with the Technical Advisory Note for 3D Digital Model Submissions prepared by the Department of Environment, Land, Water and Planning. The development must be in accordance with the endorsed 3D model, to the satisfaction of the Responsible Authority.

Retention of Architect

14. Except with the consent of the Responsible Authority the OCD Architects must be retained to complete and provide architectural oversight during development of the detailed design as shown in the endorsed plans and endorsed schedule of materials to the satisfaction of Responsible Authority.

Wind Report

15. Before the development starts, including demolition, excavation, piling and site preparation works an amended Wind Report must be amended and submitted to and be approved by the Responsible Authority. The Plan must be generally in accordance with the Wind Assessment prepared by MEL Consultants, dated June 2023 and the plans prepared by the OCD Architects dated May 2024 and must demonstrate compliance with clause 4.4 to Activity Centre Zone 1 of the Greater Geelong Planning Scheme.

Activation of Star Street

16. The permit holder must provide pedestrian access to the public at all times to the covered/undercroft area along Star Street, and ensure that pedestrian access is maintained in a safe and sightly condition, to the satisfaction of the City of Greater Geelong.

Environmental Sustainable Design

17. Before the development commences, including demolition, excavation, piling and site preparation works a Sustainability Management Plan (SMP) must be submitted to and approved to the satisfaction by the City of Greater Geelong. The Sustainability Management Plan must demonstrate a best practice standard of environmentally sustainable design and be generally in accordance with the report by Hexicon dated on 25/08/2022, but modified to include the following changes:
- Reflect the plans prepared by the OCD Architects dated May 2024.
 - A preliminary sub-metering strategy for all major common areas is to be developed.
 - 'Default or unrated' is to be selected for the dishwasher and washing machine WELS rating in the BESS assessment.
 - Evidence that fire sprinklers will not be used or BESS water credit 4.1 satisfactorily addressed.
 - A preliminary National Construction Code Section J assessment.
 - Substantial Linking information detailing convenience of recycling in accordance with the BESS criteria.
 - An updated STORM Rating Report and catchment plan detailing impervious catchment areas, treatment details, and drainage.
 - The use of energy efficient light fixtures and the internal illumination power density for each area type.
- The BESS report must achieve an overall score of 50% or higher and have a minimum 'pass' rates of 50% for the Energy, Water and IEQ categories and 100% for the Stormwater category.
18. All works must be undertaken in accordance with the submitted plans, SMP report and stormwater management strategy to the satisfaction of the City of Greater Geelong. No alterations to these plans may occur without the written consent of the City of Greater Geelong.

19. Unless otherwise approved by the City of Greater Geelong in writing, any new building works allowed by this permit must not be connected to a reticulated gas service. This condition continues to have force and effect after the development authorised by this permit has been completed.

Landscape Plan

20. Before the development commences, including demolition, excavation, piling and site preparation works, a landscape plan prepared by a suitably qualified or experienced person, to the satisfaction of the City of Greater Geelong, must be submitted to and approved by the City of Greater Geelong. The plan(s) must be drawn to scale and show:
- a) A planting schedule of all proposed trees, shrubs and ground covers including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;
 - b) Layout of landscaping and planting within all open areas of the site, including the podium and rooftop.
 - c) Details that depth and size of planting boxes to ensure plants can grow to an appropriate size.
 - d) Information regarding xeriscaping and/or the use of drought tolerant species.
 - e) Details of access arrangements to landscaping areas so they can be appropriately maintained.
 - f) Details of the drainage, irrigation and maintenance of planting areas.
 - g) Details regarding water harvesting from the proposed use to the planted canopy trees, site and soil preparation, mulching and maintenance.
 - h) Details of how the project responds to water sensitive urban design principles, including how storm water will be mitigated, captured, cleaned and stored for onsite use and the location and type of irrigation systems to be used including the location of any rainwater tanks to be used for irrigation.
21. Unless otherwise approved by the City of Greater Geelong, all landscaping works must be carried out and completed prior to the occupancy of the development.
22. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the City of Greater Geelong, including that any dead, diseased or damaged plants are to be replaced.

Building Appurtenances

23. All building plant and equipment on the roofs and public thoroughfares must be concealed to the satisfaction of the City of Greater Geelong.

Walls on or facing a Boundary or Laneway

24. Before the development starts, including demolition, excavation, piling and site preparation works, all new or extended walls on or facing the boundary of adjoining properties and/or laneway must be cleaned and finished to a uniform standard to the satisfaction of City of Greater Geelong. Unpainted or unrendered masonry walls must have all excess mortar removed from the joints and face, and all joints must be tooled or painted to the satisfaction of City of Greater Geelong. Painted, rendered or bagged walls must be finished to a uniform standard to the satisfaction of City of Greater Geelong.

Streetscape Public Realm Plan

25. Before the development starts, including demolition, excavation, piling and site preparation works, a Streetscape Plan is required prepared by a suitably qualified or experienced person must be submitted and approved by and to the satisfaction of the City of Greater Geelong. The plan must adhere to the *Central Geelong Public Realm Framework 2017* (or any subsequent amendments) and must include a scope of work that encompasses at minimum area from the property boundary to the front of the kerb. The plan must include:
- a) Any proposed new council assets.
 - b) Materials and details of all surface finishes .
 - c) Materials and details of kerbs and channels.

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- d) Existing and proposed finished surface levels.
- e) Tactile surface ground indicators and kerb ramps.
- f) A planting schedule of all proposed trees, shrubs and ground covers including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;
- g) Any stormwater management measures, including permeable paving, rain gardens, or other sustainable drainage elements.
- h) Road works including pedestrian crossings and changes to parking, including parking signs
- i) Vehicle crossings in accordance with council standards.
- j) Lighting.
- k) Smart city infrastructure (WIFI nodes/ charging points).
- l) Public furniture, such as seating, bollards, bike racks, drinking fountains, rubbish bins.
- m) Planting layout including existing trees to be retained/ removed and proposed vegetation.
- n) Any signage elements including the location, size, and design concept.
- o) Any public art including the location, size, and design concept.
- p) Overlay civil engineering plans to show all existing infrastructure (e.g., pits, meters, poles, kerbs and outstands, drainage assets) and levels with reference to feature survey plans for the subject site and adjoining sites.
- q) Longitudinal sections at all entry/exit points showing design levels, grades/transition, flood protection and headroom clearance

When approved, the plan will be endorsed and form part of the permit.

26. Unless otherwise approved in writing, the approved works must be implemented prior to occupation of the development, at no cost to, and to the satisfaction of the City of Greater Geelong.

Public Realm Art Plan

27. Before the development starts, including demolition, excavation, piling and site preparation works, a public realm art plan must be prepared to the satisfaction of and submitted to the Responsible Authority. This plan must provide:
- a) A high-quality artwork or other form of visual interest on the eastern wall, sufficient for it to present acceptably as an external face of the building (unless a building is constructed to the shared boundary and fully obscures views to this wall before the development starts).

When approved the Public Realm Art Plan will be endorsed and form part of the permit.

Design of the Laneway

28. Before the development starts, excluding demolition, excavation, piling and site preparation works, unless otherwise agreed in writing by the City of Greater Geelong, the permit holder must submit to Council for approval Engineer designed construction plans for new Council assets, prepared by a suitably qualified person and at the permit holder's expense. The plans should detail the construction of the Phillips Lane with an appropriate concrete seal, along the length of the development frontage. The submitted plans must also show, but are not limited to:
- a) Typical sections for the laneway construction, finished and existing surface levels, any required drainage construction and any other works required in respect to other services located within the laneway.
 - b) Any relevant, required calculations
 - c) The design and construction of the roadworks and any other new Council infrastructure which must be approved and supervised by Council.
 - d) Pavement design in accordance with the Infrastructure Design Manual.



Drainage and Vehicular Access

29. Before the development is occupied, the permit holder must:
- a) Construct the site stormwater system including separate connection for the property into the kerb & channel in Star Street or other nominated point/s as approved by the City of Greater Geelong. The stormwater connection must be in accordance with City of Greater Geelong Standard Drawings.
 - b) Construct Phillips Lane in accordance with endorsed engineering plan.
- all to the satisfaction of the City of Greater Geelong.

Stormwater Quality and Management

30. The site stormwater system must be designed and installed such that the site stormwater discharge is not increased by the proposed development. An appropriate on-site detention system designed in accordance with the Infrastructure Design Manual may be required, to the satisfaction of the City of Greater Geelong.

Parking and Loading/Unloading

31. Before the development starts, excluding demolition, excavation, site preparation works, and works to remediate contaminated land, an updated traffic engineering assessment and other supporting information as appropriate must be submitted to and approved by the City of Greater Geelong. The traffic engineering assessment must be generally in accordance with the Traffic and Transport Assessment prepared by Onemilegrid, dated 21 August 2023 but modified to:
- a) Reflect the plans prepared by theOCD Architects dated May 2024Any changes to the land use mix and dwellings numbers.
 - b) A car stacker to accommodate two vehicles.
 - c) Swept path assessments undertaken for all the required design vehicles, demonstrating access both to/from the site.
32. All traffic access and parking and loading/unloading arrangements must not be altered without the prior written consent of the City of Greater Geelong.
33. Before the development is occupied / issue of statement of compliance, the permit holder must construct the car park including accessways, surface with an all-weather sealed coat and linemark the car and accessways in accordance with the endorsed plans to the satisfaction of the City of Greater Geelong.

Car Park Management Plan

34. Unless otherwise approved by the City of Greater Geelong and prior to the commencement of the use/ occupation of the development, a carpark management plan must be provided for mechanical car parking (car stacker). The Car Park Management Plan must detail that:
- a) The mechanical carparking management plan is consistent with AS 5124:2017.
 - b) The commercial carparking in the car stacker is restricted to staff of the office.
 - c) Training in 'use and competency' of using the car stacker is provided for all staff prior to its use.

Modification to On-Street Parking

35. The City of Greater Geelong Transport Unit must be engaged prior to commencement of works to provide on street linemarking and sign replacement for car parking. Any relocation, alteration or

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replacement required shall be in accordance with the requirements of the relevant Authority and shall be at the permit holder's expense.

Tree Protection Management Plan

- 36. Before the development starts, including demolition, excavation, piling and site preparation works, a tree protection management plan must be submitted to and approved by the City of Greater Geelong. The Tree Protection Management Plan must be prepared by a suitably qualified arborist and must include all council-owned trees abutting the development site.
- 37. Before the development starts, including demolition, excavation, piling and site preparation works, a written statement from the Project Arborist must be submitted to the City of Greater Geelong that certifies that the following items have been addressed as part of the works:
 - a) Installation and correct placement of tree protection fencing 2 weeks prior to works commencing and for the duration of works.
 - b) Attendance during Tree Protection Zone incursions.
 - c) Adherence to Australian Standard 4970 –2009 Protection of trees on development sites.
- 38. When approved the Tree Protection Management Plan and its recommendations will be endorsed and will form part of the permit.
- 39. The approved Tree Protection Management Plan must not be amended or altered without the consent of the City of Greater Geelong.

Tree Protection Zones

- 40. Before the development starts, including demolition, excavation, piling and site preparation works, Tree Protection Fencing must be installed and maintained until works are completed to the satisfaction of the City of Greater Geelong.
- 41. All works within the nominated Tree Protection Zones must be:
 - a) carried out in accordance with Australian Standard 4373–2007 *Pruning of amenity trees* and Australian Standard 4970–2009 *Protection of trees on development sites*.
 - b) overseen by a suitably qualified, level-5 arborist.
 - c) carried out to the satisfaction of the City of Greater Geelong by suitably trained and qualified arboricultural staff.
- 42. Works encroaching within the nominated Tree Protection Zones must not be undertaken without the written consent of the City of Greater Geelong.

Waste Management Plan

- 43. Before the development starts, including demolition, excavation, piling and site preparation works, an amended Waste Management Plan must be amended and submitted to and be approved by the City of Greater Geelong. The Plan must be generally in accordance with the Waste Management Plan prepared by One Mile Grid dated 7 September 2023 and updated to reflect plans prepared by theOCD Architects dated May 2024, to the satisfaction of the City of Greater Geelong.
Once approved, the plan must be implemented to the satisfaction of the City of Greater Geelong.
- 44. The storage, removal and disposal of such/garbage refuse must be undertaken in accordance with the approved Waste Management Plan and in a manner so as to avoid any nuisance, pollution or loss amenity to the surrounding area and must at all times be to the satisfaction of the City of Greater Geelong.

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Noise, Dust and General Amenity

45. All external plant and equipment must be acoustically treated or placed in soundproof housing to reduce noise to a level satisfactory to the City of Greater Geelong.
46. All security alarms or similar devices installed on the land must be of a silent type in accordance with any current standard published by Standards Australia International Limited and be connected to a monitored security service.
47. All air-conditioning units are to be placed in an appropriate location or alternatively acoustically treated to reduce noise to a level satisfactory to the City of Greater Geelong.
48. Outdoor lighting must be designed, baffled and located to the satisfaction of the City of Greater Geelong to prevent any adverse effect on adjoining properties.
49. Dust control measures to prevent emissions that may cause nuisance to adjoining properties must be implemented to the satisfaction of the City of Greater Geelong. Such as but not limited to:
 - a) Identifying potential sources of dust and airborne particulates and processes which may generate dust and airborne particulates; and implementing dust and airborne suppression measures, including (but not limited to) covering materials and/or applying a light water spray, applying sprays before or during turning, but also avoiding excessive water- logging of organic materials and runoff.
 - b) Cessation of some activities during windy days.
50. The amenity of the area must not be detrimentally affected by the use or development through the:
 - a) Transport of materials, goods or commodities to or from the land.
 - b) Appearance of any building, works or materials.
 - c) Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - d) Presence of vermin.
 to the satisfaction of the City of Greater Geelong.
51. Ensure compliance with any Commercial Noise regulations, Councils Local Laws and obtain permits where and when required.

Expiry

52. This permit will expire if one of the following circumstances applies:
 - a) The development is not started within three years of the date of this permit.
 - b) The development is not completed within six years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

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THIS PERMIT HAS BEEN AMENDED AS FOLLOWS:

<i>Date of amendment</i>	<i>Brief description of amendment</i>	<i>Name of Responsible Authority that approved the amendment</i>
N/A	N/A	N/A

THIS PERMIT HAS BEEN EXTENDED AS FOLLOWS:

<i>Date of extension</i>	<i>Period of extension to commence use (specify date where possible)</i>	<i>Period of extension to commence development (specify date where possible)</i>	<i>Period of extension to complete development or any stage (specify date where possible)</i>	<i>Period of extension to certify plan of subdivision (specify date where possible)</i>
N/A	N/A	N/A	N/A	N/A

USEFUL INFORMATION:

(the following information does not form part of this permit)

1. In the instance that minor pruning is anticipated the applicant must contact Council's Parks Planning Officers on (03)5272 5272 (treeplanning@geelongcity.vic.gov.au) to lodge a request and provide adequate notice.
2. The permit holder should consult with Heritage Victoria in relation to any archaeological potential on the site.
3. Construction of the site stormwater connection/s is to be inspected by Council Representative prior to any backfilling. An appropriate fee equivalent to 3.25% of total cost of civil works, excluding GST (a minimum fee of \$100 applies if the 3.25% amount is less than \$100), is to be paid to Council for inspection. Relevant evidential documentation of the cost is to be provided.
4. All internal property drainage must be designed and constructed to satisfy AS/NZS 3500.
5. A Vehicle Crossing Permit must be obtained prior to commencement of works.

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IMPORTANT INFORMATION ABOUT THIS PERMIT

WHAT HAS BEEN DECIDED?

The Responsible Authority has issued a permit

CAN THE RESPONSIBLE AUTHORITY AMEND THIS PERMIT?

The Responsible Authority may amend this permit under Division 1A of Part 4 of the *Planning and Environment Act 1987*.

WHEN DOES A PERMIT BEGIN?

A permit operates:

- from the date specified in the permit; or
- if no date is specified, from—
 - i. the date of the decision of the Victorian Civil and Administrative Tribunal, if the permit was issued at the direction of the Tribunal; or
 - ii. the date on which it was issued, in any other case.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if—
 - the development or any stage of it does not start within the time specified in the permit; or
 - the development requires the certification of a plan of subdivision or consolidation under the **Subdivision Act 1988** and the plan is not certified within two years of the issue of the permit, unless the permit contains a different provision; or
 - the development or any stage is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit or in the case of a subdivision or consolidation, within five years of the certification of the plan of subdivision or consolidation under the **Subdivision Act 1988**.
2. A permit for the use of land expires if—
 - the use does not start within the time specified in the permit, or if no time is specified, within two years after the issue of the permit; or
 - the use is discontinued for a period of two years.
3. A permit for the development and use of land expires if—
 - the development or any stage of it does not start within the time specified in the permit; or
 - the development or any stage of it is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit; or
 - the use does not start within the time specified in the permit, or, if no time is specified, within two years after the completion of the development; or
 - the use is discontinued for a period of two years.
4. If a permit for the use of land or the development and use of land or relating to any of the circumstances mentioned in section 6A(2) of the **Planning and Environment Act 1987**, or to any combination of use, development or any of those circumstances requires the certification of a plan under the **Subdivision Act 1988**, unless the permit contains a different provision—
 - the use or development of any stage is to be taken to have started when the plan is certified; and
 - the permit expires if the plan is not certified within two years of the issue of the permit.
5. The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

WHAT ABOUT REVIEWS?

- The person who applied for the permit may apply for a review of any condition in the permit unless it was granted at the direction of the Victorian Civil and Administrative Tribunal, in which case no right of review exists.
- An application for review must be lodged within 60 days after the permit was issued, unless a notice of decision to grant a permit has been issued previously, in which case the application for review must be lodged within 60 days after the giving of that notice.
- An application for review is lodged with the Victorian Civil and Administrative Tribunal.
- An application for review must be made on the relevant form which can be obtained from the Victorian Civil and Administrative Tribunal, and be accompanied by the applicable fee.
- An application for review must state the grounds upon which it is based.
- A copy of an application for review must also be served on the Responsible Authority.
- Details about applications for review and the fees payable can be obtained from the Victorian Civil and Administrative Tribunal.

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