

Apply for a planning permit

Before you start



Department
of Transport
and Planning

- You will need these documents to submit this application:
 - A full, current copy of title information for each individual parcel of land forming the subject site.
 - A plan of existing conditions.
 - Plans showing the layout and details of the proposal.
 - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
 - If required, a description of the likely effect of the proposal.
 - If applicable, a current Metropolitan planning Levy certificate.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?	Person
First name	Madeleine
Last name	Kruspe
Mobile	
Work phone	0457567691
Organisation	Echelon Planning
Job title	Urban Planner
Email	madeleine@echelonplanning.com.au
Address type	Street address
Street address	
Unit type	
Level number	

ADVERTISED PLAN

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Site or building name

Street number	3
Street name	Prentice Street
Suburb	Brunswick
Postcode	3056
State	VIC

Owner details

The owner is the applicant No

Is the owner a person or organisation? Organisation

Organisation name St Jude's Catholic Primary School

Business phone number 03 8761 9600

Email office@sjscoresby.catholic.edu.au

Address type Street address

Street address

Unit type

Level number

Site or building name

Street number	53
Street name	George Street
Suburb	Scoresby
Postcode	3179
State	VIC

Preferred Contact

The preferred contact is the applicant (the applicant must be a person) Yes

Pre-application meeting details

Have you submitted a pre-application meeting request already for this site? No

Land details

Planning scheme Knox

Location

Location type Street address

Street address

Unit type

Level number

Site or building name

Street number 53

Street name George Street

Suburb Scoresby

Postcode 3179

State VIC

Application details

Describe your proposal The proposal is for building and works to construct a new Junior Learning building which includes three new General Learning Areas, a breakout room, canteen and wellbeing area. Landscaping, a new student plaza and seating areas are proposed around the new building.

Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?	No
What is the application trigger?	Other
Please specify the provision or clause the application is required under (if known)?	32.09
Please select the application category	Extension to existing building or structure (other than dwelling)
Enter the estimated cost of any development for which the permit is required	\$2546297.00
What is the current land use?	Education Centre
Describe how the land is used and developed now	The subject site is approximately 2.563 hectares in size and comprises St Jude's Catholic Primary School. The site includes a number of pre-existing buildings, multiple sports and playing courts and planted vegetation. The location of the proposed building is south of the existing Block A and north-east of Block C and is central on the site, away from George Street, as shown in the architectural plans (Law Architects). Access for vehicles and pedestrians is from George Street to the north.
Does this application look to change or extend the use of this land?	No
Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?	No

Additional details

Does this application involve the creation or removal of dwellings? No

Does the application involve native vegetation removal? No

Does this application involve the creation or removal of lots? No

Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)? No

Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).

Supporting documents

- 231120_St Judes_TP_DRAWING SET.pdf
- 231120_St Judes_Application Cover Letter.pdf
- 231120_St Judes_Copy_of_Title.pdf
- 231120_St Judes_MPL25023.pdf
- 231120_St Judes_Planning Report.pdf
- 231120_St Judes_ESD Measures Plan.pdf

3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@delwp.vic.gov.au for assistance.

3D digital model

Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type Applications for permits under section 47 of the Planning and Environment Act 1987 (regulation 9)

Class	13
Fee amount	\$3665.00
Fee description	To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000

The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay	\$3665.00
Payment method	EFT
BSB	033-875
Account and reference number	170066441
EFT confirmation	I confirm that the fee has been paid via EFT

Submit

Applicant declaration I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

Privacy statement

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development approvals](#)