

Apply for a planning permit

Before you start



Department
of Transport
and Planning

Are you in the right place?

Only applications where the [Minister for Planning is the responsible authority](#) are to be lodged through this portal.

Check the schedule to Clause 72.01 of your [local planning scheme](#) to see which responsible authority issues planning permits for your location.

You will need these documents to submit this application:

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal.
- If applicable, a current Metropolitan planning Levy certificate.

Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.

This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?	Organisation
Organisation name	Myrtleford Ski Club
Business phone number	03 5758 3283
Email	myrtsec@gmail.com
Address type	Street address
Street address	

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may breach any copyright

**ADVERTISED
PLAN**

Unit type

Level number

Site or building name

Street number 10

Street name Falls Creek Road

Suburb Falls Creek

Postcode 3699

State VIC

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may breach any copyright

Owner details

The owner is the applicant No

Is the owner a person or organisation? Person

Organisation name Minister for the Environment

Business phone number (03) 9568 2456

Email pe.assessment@delwp.vic.gov.au

Address type Street address

Street address

Unit type Suite G.02

Level number

Site or building name

Street number 3

Street name Chester Street

Suburb Oakleigh

**ADVERTISED
PLAN**

Postcode 3166

State VIC

Preferred Contact

First name Shannon

Last name O'Brien

Mobile

Work phone 0260210662

Organisation Habitat Planning

Job title Senior Consultant

Email planning@habitatplanning.com.au

Address type Street address

**ADVERTISED
PLAN**

Street address

Unit type

Level number

Site or building name

Street number 409

Street name Kiewa Street

Suburb Albury

Postcode 2640

State NSW

**This copied document to be made available
for the sole purpose of enabling
its consideration and review as
part of a planning process under the
Planning and Environment Act 1987.
The document must not be used for any
purpose which may breach any
copyright**

Pre-application meeting details

Have you submitted a pre-application meeting request already for this site?	Yes
Enter the pre-application number	GE2201894

Land details

Planning scheme	Alpine Resorts
-----------------	----------------

Location

Location type	Crown allotment
---------------	-----------------

Crown allotment

Allotment	2054
-----------	------

Section	
---------	--

Portion	
---------	--

Parish/Township name	Darbalang
----------------------	-----------

Location

Location type	Crown allotment
---------------	-----------------

Crown allotment

Allotment	2055
-----------	------

Section	
---------	--

Portion	
---------	--

Parish/Township name	Darbalang
----------------------	-----------

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may breach any copyright

**ADVERTISED
PLAN**

Application details

Describe your proposal	Construction of a walkway
------------------------	---------------------------

Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?	No
--	----

What is the application trigger? Other

Please specify the provision or clause the application is required under (if known)? 37.02-4, 43.02-2; 44.01-2

Please select the application category Other buildings and works (including septic tanks, dams, earthworks)

Enter the estimated cost of any development for which the permit is required \$50000.00

What is the current land use? Residential / Accommodation

Describe how the land is used and developed now Myrtleford Ski Club lodge

Does this application look to change or extend the use of this land? No

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope? N/A (no such encumbrance applies)

**ADVERTISED
PLAN**

Additional details

Does this application involve the creation or removal of dwellings? No

Does the application involve native vegetation removal? No

Does this application involve the creation or removal of lots? No

Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)? No

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may breach any copyright

Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format

- A full, current copy of title information for each individual parcel of land forming the subject site.

- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).

Supporting documents

- 22310 - Appendix E - FCMB Letter.pdf
- 22310 - Appendix B - Plans.pdf
- 22310 - Appendix D - Environmental Assessment.pdf
- 22310 - Appendix F - Alpine Resorts Victoria Letter.pdf
- 22310 - Myrtleford Ski Club - Town Planning Report Rev2.0.pdf
- 22310 - Appendix C - Land Stability Assessment.pdf
- 22310 - New Lease (unsigned).pdf
- 22310 - Appendix A4 - Copy of Crown Diagram Land Registry.pdf
- 22310 - Appendix A3 - Crown Instrument Search AU408764Y (CROWN LAND RESTRUCTURE).pdf
- 22310 - Appendix A1 - Crown Folio Statement - Volume 12307 Folio 754.pdf
- 22310 - Appendix A2 - Crown Folio Statement - Volume 12307 Folio 753.pdf

3D digital model

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may breach any copyright.

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@delwp.vic.gov.au for assistance.

3D digital model

**ADVERTISED
PLAN**

Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type Applications for permits under section 47 of the Planning and Environment Act 1987 (regulation 9)

Class 11

Fee amount \$1232.30

Fee description To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000

The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay \$1232.30

Payment method EFT

BSB 033-875

Account and reference number 170072731

EFT confirmation I confirm that the fee has been paid via EFT

**ADVERTISED
PLAN**

Submit

Applicant declaration

This copied document to be made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987.
I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application

Privacy statement

The document must not be used for any purpose which may breach any copyright

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development approvals](#)

ADVERTISED PLAN

**This copied document to be made available
for the sole purpose of enabling
its consideration and review as
part of a planning process under the
Planning and Environment Act 1987.
The document must not be used for any
purpose which may breach any
copyright**