

Apply to amend a planning permit (Section 72 amendment)



Department
of Transport
and Planning

Before you start

- You will need these documents to submit this application:
 - A full, current copy of title information for each individual parcel of land forming the subject site.
 - A plan of existing conditions.
 - Plans showing the layout and details of the proposal.
 - Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
 - If required, a description of the likely effect of the proposal.
 - If applicable, a current Metropolitan planning Levy certificate.
 - Written description of the changes.
 - Plans that clearly highlight the details of the changes.
 - Any relevant background documents.
- Fees will apply for this application - [find out about fees for planning applications](#). You need to pay all fees or request a fee waiver before you submit. We accept Credit Card payments online and support EFT payments.
- This application will automatically save as you enter information.

Contact details

Applicant details

Is the applicant a person or organisation?

Organisation

Organisation name

Melton Christian College

Business phone number

(03) 9732 3000

Email

office@mcc.vic.edu.au

Address type

Street address

Street address

Unit type

Unit number

Level number

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Site or building name

Street number

152-156

Street name

Brooklyn Rd

Suburb

Brookfield

Postcode

3338

State

VIC

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Owner details

The owner is the applicant

Yes

Preferred Contact

First name

Brydon

Last name

King

Mobile

0438289883

Work phone

Organisation

BJK Planning

Job title

Email

brydon@bjkplanning.com.au

Address type

Street address

Street address

Unit type

Unit number

Level number

Site or building name

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Street number	2025
Street name	Hamilton Hwy
Suburb	Murgheboluc
Postcode	3218
State	VIC

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Pre-application meeting details

Have you submitted a pre-application meeting request already for this site? No

Land details

Planning scheme Melton

At least one location must be provided to submit this form. Options for defining locations are described below:

- **Auto-populate using land titles:** Street addresses are extracted from uploaded land titles (lot on plan and crown allotments are not supported by this feature).
- **Map interface:** Specify up to 300 properties and parcels using search, select and/or a GIS shapefile.
- **Manual entry:** Use this when other methods fail. Locations are accepted as entered and are not system validated.

Upload and scan land titles to automatically populate street addresses

1. Upload documents

2. Scan uploaded documents

- Detected street addresses will be added to the list below.
- You must check and confirm address details are correct.
- Documents are only scanned once. If additional documents are uploaded after a scan, only new documents will be scanned.
- Scanning of documents can take a few minutes to process. You will be unable to edit your application until this process has completed.

Scan results

Manual location details

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It is strongly recommended that you use the map to search and select locations for land related to this request. Manually entering or editing locations could cause delays in your request processing if that location cannot be found.

Location type	Street address
Unit type	
Level number	
Site or building name	
Street number	674-740
Street name	Coburns Road
Suburb	Toolern Vale
Postcode	3337
State	VIC

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Amendment details

Is this application related to a completed application already lodged in Permits Online?	Yes
Related application	PA2101154
Related application type	Application for planning permit (including VicSmart)
Application name	PA2101154 674-740 COBURNS ROAD TOOLERN VALE VIC 3337-APPLICATION FOR PLANNING PERMIT
This application seeks to amend:	What the permit allows Current conditions of the permit Plans endorsed under the permit

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Describe the details of proposed changes	Alter the preamble to: Use and development of a primary school and secondary school and associated business identification signage and removal of native vegetation Change the student numbers in Condition 9 from 312 (as approved via secondary consent in October 2025) to 468 Change the staff numbers in Condition 10 from 32 (as approved via secondary consent in October 2025) to 52 Amend plans to include new car parking areas on site consisting of 140 car parking spaces across car parks C and D. Amend plans to include a new Building F and Building G associated with Stage 4 of the school's development.
Is this application a combined S96A application (i.e. a combined amendment and planning permit application)?	No
Enter the estimated cost of the proposed amended development	\$7,000,000
Cost of the permitted development	\$90,000,000
Cost difference	\$-83,000,000
What is the current land use?	Education Centre
Have the conditions of the land changed since the time of the original application?	Yes
Describe how the land is used and developed now	Existing primary school with associated buildings and car parking areas
Does this application look to change or extend the use of this land?	No
Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?	N/A (no such encumbrance applies)
Does the activity require preparation of a Cultural Heritage Management Plan (CHMP)?	No

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Supporting documents

The following supporting documents must be submitted with this application, preferably in PDF or Word format.

- A full, current copy of title information for each individual parcel of land forming the subject site.
- A plan of existing conditions.
- Plans showing the layout and details of the proposal.
- Any information required by the planning scheme, requested by DTP or outlined in a DTP planning permit checklist.
- If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
- If applicable, a current Metropolitan planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used).
- Written description of the changes.
- Plans that clearly highlight the details of the changes.
- Any relevant background documents.

Supporting documents

title.pdf
title plan.pdf
Letter amendment Stage 4 Building F - 674-740 Coburns Road
Toolern Vale.pdf
PA2101154_Stage 4_Architectural (1).pdf
water water analysis.pdf
G38228R-01B.pdf

3D digital model

A 3D digital model will assist to clearly communicate your application's intentions and enhance the review process. We encourage and recommend submitting a 3D digital model as part of your application.

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- **Mandatory** formats: **FBX, OBJ, 3DM**; Optional supplementary formats: RVT, IFC
- Triangle count under five million per development.
- Unit scale in metric.
- The maximum file size is 250 MB.
- Please refer to the [technical guidance for submission](#) to check your model meets all specifications. We will request a re-submission of the 3D digital model if the specifications are not met.
- If you are unable to submit your 3D digital model, contact visualisation@transport.vic.gov.au for assistance.

3D digital model

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Fees and payment

[View planning and subdivision fees](#)

Fee

Fee type

Applications to amend permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)

Class

13

Fee amount	\$3,874.70
Fee description	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit * if the estimated cost of any additional development to be permitted by the amendment is more than \$1,000,000

The total amount is calculated as the highest fee plus 50% of the remainder of the fees.

Total amount to pay \$3,874.70

Payment method EFT

BSB 033-875

Account and reference number 170131121

EFT confirmation I confirm that the fee has been paid via EFT

Submit

Applicant declaration

I declare that I am or represent the applicant; that all the information in this application is true and correct; and that the owner (if not myself) has been notified of the application as part of a planning process under the Planning and Environment Act 1987.

Privacy statement

The document must not be used for any purpose which may breach any copyright

The Department of Transport and Planning (DTP) is committed to protecting personal information provided by you in accordance with the principles of the Victoria privacy laws. The information you provide will be used for the following purposes:

- correspond with you about your application
- if necessary, notify affected parties who may wish to inspect your proposal so that they can respond
- if necessary, forward your application to a referral authority.

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded
- relevant officers in DTP, other Government agencies or Ministers directly involved in the planning process
- persons accessing information in accordance with the Public Records Act 1973 or the Freedom of Information Act 1982.

If all requested information is not received, DTP may be unable to process your request.

You may access the information you have provided to DTP by contacting [Development assessment](#)

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